

**WAC 388-06-0700 What definitions apply to WAC 388-06-0700 through 388-06-0810?** The following definitions apply to WAC 388-06-0700 through 388-06-0810:

**"Applicant"** means an employee, volunteer, student, intern, licensee, service provider, contractor, or other individual who is the subject of the background check and who will work in a position that:

(1) May have unsupervised access to vulnerable adults, the developmentally disabled, juveniles, or children; or

(2) Is designated by the department as having access to sensitive information.

**"Authorized entity"** means a department, administration, division, program, unit, service provider, licensee, contractor, or other public or private entity that has permission from the department to submit and receive background checks through BCCU.

**"Background check central unit" or "BCCU"** is the program responsible for conducting background checks for the department.

(1) BCCU is responsible for:

(a) Compiling background check information from external and internal data sources;

(b) Determining whether an applicant's background check information matches to the appropriate department list of disqualifying crimes and negative actions; and

(c) Providing information to the authorized entity who requested the background check.

(2) BCCU does not:

(a) Make the final hiring, contracting, placement, or licensing decision for the department or authorized entity;

(b) Determine what program, service provider, licensee, contractor, or other public or private agency qualifies as an authorized entity; or

(c) Determine what crimes and negative actions are disqualifying under the respective department lists.

**"Background check result"** means a written notification that provides information on the results of the background check process conducted for an applicant. The following are all background check results:

(1) **"Disqualify result"** means that BCCU has determined that the applicant's background check information has one or more items requiring automatic disqualification.

(2) **"No record result"** means that BCCU has determined that no background information has been reported requiring automatic disqualification or review.

(3) **"Review required result"** means that BCCU has determined that the applicant has one or more items of background check information, none of which require automatic disqualification.

**"Certificate of restoration of opportunity" or "CROP"** means a certificate obtained under chapter 9.97 RCW.

**"Data sources"** may include state and federal law enforcement records, state court records, agency databases, or other sources depending on the type of check conducted. More detailed information may be available on the BCCU page of the department's website or by calling the department.

**"Department"** means the department of social and health services.

[Statutory Authority: RCW 9.97.020. WSR 17-19-073, § 388-06-0700, filed 9/15/17, effective 10/16/17. Statutory Authority: RCW 43.43.832, 74.39A.055, 74.39A.050, 74.39A.095, 74.39A.260, 43.20A.710, and

43.43.837. WSR 10-16-083, § 388-06-0700, filed 7/30/10, effective 8/30/10.]